

# **Buxton School**

## **Admissions Policy for September 2012 – August 2013**

### **Pupil Ability**

Pupils will be admitted without reference to ability.

### **Indicated Admission Numbers**

The Reception Admission Number for Buxton Primary phase is 120

The Year 7 Admission Number for Buxton Secondary phase is 180

### **1. The Admission Authority:**

1.1 As a Trust School, Buxton School is its own admission authority. It sets the overall policy, procedures and admission criteria for all school admissions.

### **2. Admission Procedures:**

2.1 As a Trust School, admissions are the responsibility of the school's Governing Body.

2.2 Admission to the school must meet the standards set in the DfE School Admissions Code 2010.

### **Children with Special Educational Needs**

Children who have a Statement of Special Educational Needs are placed in schools through the arrangements set out in the SEN Code of Practice and not through any admission criteria. Governing bodies are required by Section 324 of the Education Act 1996 to admit a child with a Statement that names that particular school. Parents of children with Statements of SEN should contact their child's casework officer for any further information. Children who have a Statement of Special Educational Needs naming a school will be allocated a place even if that school is full.

### **Over-Subscription Criteria**

Where the number of applications for admission is greater than the number of places available, the following criteria will be applied in this order:

- 1** Children in public care (Looked After Children)
- 2** Reception phase: Children attending the Buxton School Primary and Secondary phases  
Secondary phase: Children attending the Buxton School Primary and Secondary phases
- 3** Children with a sibling who will still be on roll at the primary/secondary school, when the child starts. For this purpose, sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address.

- 4 Children for whom only this particular school is appropriate due to an exceptional medical or social reasons. Applications under medical criteria will only be considered if they are supported by a written statement from a doctor. This must demonstrate that there is a very specific connection between the medical need and this school. Applications under social reasons must be supported by a written statement detailing the specific reasons why this school meets any exceptional needs of the child or family.
- 5 Distance of the school from your child's permanent place of residence. Children living closest to the preferred school have their distance measured in a straight line from the building measurement point in the child's permanent home address to the address point of the main gate of the main school building, as defined by the mapping tables in the mapping system used by the London Borough of Waltham Forest. The measurements are made automatically using data supplied by Ordnance Survey to the software supplier. All distances will be measured using a computerised Geographical Information System (GIS).

### **Appeals against Non-Admission**

Appeal Papers and Guidelines for their use are available from the school. An Independent Panel will be established in accordance with the Government regulations for Trust Schools, to hear parents' appeals.

The closing dates for Secondary appeals and Reception appeals are in line with the Local Authority deadline.

In-year appeals are ongoing throughout the academic year in term time only.

### **Admission Procedures**

As a Trust School, admissions are the responsibility of the School Governors. The Governing Body has confirmed that it will use the London Borough of Waltham Forest to administer the admissions procedures for entry into Reception and Year 7 for September 2012, in line with the Pan-London Coordinated Admissions Scheme.

### **Waiting Lists**

If the school is oversubscribed, a waiting list will be held until December 2012 for Year 7 pupils and January 2013 for Reception pupils. The waiting list will be prioritised according to the school's oversubscription criteria.

In-year waiting lists start in September and terminate in July of the same academic year.

The school is committed to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

### **In Year Admissions**

Any applications for a school made outside the normal year of entry to the school must be

made directly to the Local Authority. In accordance with their statutory duty, the Local Authority will be responsible for offering school places to children on behalf of the Governing Body within their In-Year Co-ordinated Admission Scheme.

### **Transport**

There is no dedicated school transport provided by the Local Authority.

### **Supplementary Forms**

No supplementary information forms are required for entry to Buxton School.